

GRADUATE DEGREE PLAN CHECKLIST

Use this checklist as a guide when reviewing a student's Graduate Degree Plan (GDP). Make sure information provided on the GDP is accurate. Graduate programs and/or colleges must submit signed and completed GDP to Graduate Student Services and Progress (160 Williamson Hall, 0174A).

- The student has active student status.
- The student has met minimum program-specific course requirements.
- If applicable, the student has met program-specific second language requirements.
- Student has indicated correct plan type.
- All coursework completed post-baccalaureate.
- Student has not included any ineligible coursework (i.e., audited courses, withdraws, undergraduate-level coursework, and courses graded below C-).

DOCTORAL DEGREES**Coursework requirements**

- Completed a minimum of 24 graduate course credits of which 12 credits must be completed at the University of Minnesota.
- Minimum doctoral thesis credits completed at the University:
 - 24 PhD thesis credits
 - 12 EdD thesis credits
 - 4 DMA thesis credits
- Completed a minimum of 12 graduate course credits for a declared minor.
- A maximum of 9 credits of 4000-level coursework is allowed.

Transfer limits

- Transfer credits were completed post-baccalaureate, at the graduate level and for graduate credit, and at an accredited institution (must be listed on a graduate transcript).
- Limit for coursework transferred from outside the University is set at the discretion of the graduate program.
- Maximum of 12 credits transferred from non-degree seeking student status.
- Student has an official transcript on file from transferring institution.

S/N limits

- Maximum of 1/3 of the course credits completed on the S/N grading basis (except coursework transferred from an international institution and coursework only offered on the S/N grading basis).

GPA requirements

- Minimum GPA of 3.000 maintained for degree plan coursework.

MASTER'S DEGREES**Coursework requirements**

- Minimum graduate course credits completed:
 - Minimum of 30 graduate course credits for Plan B and Plan C
 - Minimum of 20 graduate course credits for Plan A
 - Minimum of 10 thesis credits for Plan A at the U of M
- Completed a minimum of 6 graduate course credits for a declared minor.
- A maximum of 9 credits of 4000-level coursework is allowed.

Transfer limits

- Transfer credits were completed post-baccalaureate, at the graduate level and for graduate credit, and at an accredited institution.
- Maximum of 40% of the course credits (not including thesis credits) are transfer credits.
- Maximum of 12 credits transferred from non-degree seeking student status.
- Student has an official transcript on file from transferring institution.

Credits in common

- Maximum of 8 credits shared in common between two University master's degrees (except Regent's approved joint/dual degree programs).

S/N limits

- A maximum of 1/3 of the course credits may be completed on the S/N grading basis (except coursework transferred from an international institution and coursework only offered on the S/N grading basis).

GPA requirements

- Minimum GPA of 2.800 required for degree plan coursework.

POST-BACCALAUREATE CERTIFICATES**Coursework requirements**

- Completed a minimum of 12 graduate course credits.
- All coursework must be 4000-level or above.
- Completed a minimum of 50% of course credits must be 5000-level or above.

S/N limits

Graduate Education policy does not specify a limit on the use of S/N credits for post-baccalaureate certificates. Students must take some coursework on the A-F grading basis in order to meet GPA requirements.

OTR207 5/13

Transfer limits

- Maximum of 40% of the course credits are transfer credits.
- Transfer credits were completed post-baccalaureate, at the graduate level and for graduate credit, and at an accredited institution.
- Student has an official transcript on file.

Credits in common

- Maximum of 3 credits shared in common between two University post-baccalaureate certificates.

GPA requirements

- Minimum GPA of 2.800 required for degree plan coursework.